



## Portsmouth, NH City Council

Eileen Dondero Foley Council Chambers

City Hall Complex, 1 Junkins Avenue, Portsmouth, NH

Monday, September 14, 2026, at 7:00 PM

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register, click on the link below or copy and paste into your web browser:

[https://us06web.zoom.us/webinar/register/WN\\_AN8G-ECyRqm7TtBLvozmlg](https://us06web.zoom.us/webinar/register/WN_AN8G-ECyRqm7TtBLvozmlg)

### Anticipated Non-Public Session

5:30 p.m. – Anticipated Non-Public Session is being held in Conference Room A in accordance with RSA 91-A:3, II (a), (e), and (l)

### Agenda

1. **Work Session (when applicable)**
2. **Public Dialogue Session (when applicable)**
3. **Call to Order (7:00 pm or thereafter)**
4. **Roll Call**
5. **Invocation**
6. **Pledge of Allegiance**
7. **Acceptance of Minutes**
  - A. Minutes and Actions of August 17, 2026, City Council Meeting [DRAFT August 17, 2026 Minutes and Actions.pdf](#) 
  - (Sample motion – move to accept and approve the minutes of the August 17, 2026, City Council meeting)*
8. **Recognitions and Volunteer Committee Reports**
  - A. Proclamations
    - Try New Things Day in Portsmouth - presented by Ainsley Bennett [Try New Things Day in Portsmouth.pdf](#) 
    - Suicide Prevention Awareness Month [2026 Suicide Prevention Awareness](#)

[Month.pdf](#) 

- Direct Support Professionals' Appreciation Week [2026 Direct Support Professionals Appreciation Week.pdf](#) 

B. Recognition

- \*Friends of the South End (FOSE) – Fundraising for Point of Graves Cemetery Wall Replacement

**9. Public Comment Session**

This session shall not exceed 45 minutes; participation may be in person or via Zoom

**10. Public Hearings and Vote On Ordinances and/or Resolutions**

- A. First Reading to Amend Chapter 1, Administrative Code, Article III, Boards, Section 1.302 (D) Appointments, Tenure, and Removal [10.A Chapter 1 Vacancies and Renewal.pdf](#) 

***(Sample motion - move to pass first reading to Chapter 1, Article III, Boards, Section 1.302 (D) Appointments, Tenure, and Removal and schedule a public hearing and second reading for September 28, 2026, City Council meeting)***

- B. First Reading to Amend Chapter 10, ZONING ORDINANCE, by removing most parking regulations from the Zoning Ordinance to the Site Plan Review Regulations (except one and two-family dwellings) by amending: Article 2, ADMINISTRATION AND ENFORCEMENT, Section 10.240, Conditional Use Permits; Article 5A, CHARACTER-BASED ZONING, Section 10.5A44, Off-Street Parking and Loading Requirements, Section 10.5A44.20, Number of Required Spaces; Article 5B, GATEWAY NEIGHBORHOOD MIXED USE DISTRICTS, Section 10.5B80, Parking and Loading Requirements and Standards, Section 10.5B82, Number of Required Spaces, Section 10.5B83, Location of Motor Vehicle Parking Facilities; Article 6, OVERLAY DISTRICTS, Section 10.685, Parking; Article 8, SUPPLEMENTAL STANDARDS, Section 10.815.30, Parking Requirements; Article 11, SITE DEVELOPMENT STANDARDS, Section 10.1110, Off-Street Parking, Section 10.1112, Number of Required Spaces, Section 10.1113, Location of Vehicular Use Facilities, Section 10.1114, Design of Off-Street Parking Facilities, Section 10.1115, Off-Street Parking Provisions in the Downtown Overlay District, Section 10.1116, Bicycle Parking and Section 10.1120, Off-Street Loading [First Reading Ordinance Removing Parking Chapter 10.pdf](#) 

***(Sample motion - move to pass first reading and schedule a public hearing and second reading at the October 13, 2026 City Council meeting)***

- C. First Reading to Amend Chapter 10, ZONING ORDINANCE, CITY OF PORTSMOUTH ZONING MAP to be amended to change the district boundary of the Historic District by adding and removing the following parcels pursuant to Chapter 10, Article 4, Zoning and District Use Regulations, Section 10.421, District Location and Boundaries, Section 10.421.10 [First Reading Ordinance with HDC District MAP Amendments.pdf](#) 

***(Sample motion - move to pass first reading and schedule a public hearing and second***

***reading at the October 13, 2026 City Council meeting)***

- D. Public Hearing and Second Reading to Amend Chapter 10, Zoning Ordinance, Article 2 - Administration and Enforcement, Section 10.234 - Procedures for Variances, Special Exceptions and Appeals from Decisions of Code Official; Section 10.264 - Expiration and Abandonment of Approvals and Article 10 - Environmental Protection Standards, Section 10.1017.70 Expiration and Extension [LEGAL Notice Chapter 10.pdf](#) 

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**

***(Sample motion - move to pass second reading and schedule a third and final reading to amend Chapter 10, Zoning Ordinance, Article 2 - Administration and Enforcement, Section 10.234 - Procedures for Variances, Special Exceptions and Appeals from Decisions of Code Official; Section 10.264 - Expiration and Abandonment of Approvals and Article 10 - Environmental Protection Standards, Section 10.1017.70 Expiration and Extension for September 28, 2026, City Council meeting)***

- E. Public Hearing and Second Reading to Amend Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.330 A, No Parking, which will move parking spaces from the west side to the east side of Fleet Street as presented [LEGAL Notice 7.330 A No Parking Chapter 7.pdf](#)  [2542\\_colored Cross Sections Fleet St one-way.pdf](#) 

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**

***(Sample motion - move to pass second reading and schedule a third and final reading to Amend Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.330 A, No Parking, which will move parking spaces from the west side to the east side of Fleet Street as presented for September 28, 2026, City Council meeting)***

- F. Public Hearing and Second Reading to amend Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.336 A, One-Way Streets, changing Fleet Street to one-way from Congress Street to Hanover Street with a contra-flow bike lane as presented [LEGAL Notice 7.336 A Fleet St one-way Chapter 7.pdf](#) 

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**

***(Sample motion - move to pass second reading and schedule a third and final reading to amend Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.336 A, One-Way Streets, changing Fleet Street to one-way from Congress Street to Hanover Street with a contra-flow bike lane as presented for September 28, 2026, City Council meeting)***

**11. City Manager's Items Which Require Action** [FINAL CM Report 9\\_14\\_2026.pdf](#) 

- A. Proposed Employment Agreement for Deputy Fire Chief Scott Egan [CM Action Item](#)

[A\\_Employment Contract With Deputy Fire Chief Scott Egan.pdf](#) 

***(Sample motion - move to accept the proposed Employment Agreement for Deputy Fire Chief Scott Egan as presented)***

- B. Memorandum of Agreement for Portsmouth School District Paraeducators [CM Action Item B\\_Paraeducators MOA.pdf](#) 

***(Sample motion - move to accept the Memorandum of Agreement for Portsmouth School District Paraeducators as presented)***

- C. Approval of 2027 City Council Meeting Calendar [2027 SCHEDULE OF CITY COUNCIL MEETINGS.pdf](#) 

***(Sample motion - move to approve the 2027 City Council meeting calendar as presented)***

## **12. Consent Agenda**

- A. Community Event Request from Millennium Running for New Castle 10K on April 25, 2026 [New Castle 10K Event Request 2026.pdf](#) 
- B. Community Event Request from Seacoast Paddleboard Club for Halloween Costume Paddle on October 25, 2026 [Halloween Costume Paddle Event Request 2026.pdf](#) 
- C. Community Event Request for Pro Portsmouth Events:
- First Night Portsmouth 2027 - December 31, 2026;
  - Children's Day - May 2, 2027;
  - 50th Annual Market Square Day Festival & 10K Road Race - June 12, 2027;
  - 24th Annual Summer in the Street - July 3, 10, 17, 24, 31, August 7 of 2027
- [Pro Portsmouth Event Requests 2027.pdf](#) 

- D. Active City Encumbrances Report [Active Encumbrances for City Council Agenda 9.14.26.pdf](#) 

***(Sample motion - move to adopt the Consent Agenda as presented)***

## **13. Presentations and Written Communications**

- A. Petition for Discontinuation of Abandoned Portion of Cornwall Street; RSA 231:43 [13.A Petition for Cornwall Street.pdf](#) 

***(Sample motion - Recommend the City Council move to refer request to the Planning Board for a Report Back and schedule a public hearing to consider the discontinuance to coincide with receipt of the Report Back)***

- B. Email Correspondence [Email Correspondence 9.9.26.pdf](#) 

***(Sample motion - move to accept and place on file)***

## **14. Mayor McEachern**

- A. Acceptance of resignation - Anna Howard from the Economic Development Commission

effective October 1, 2026.

***(Sample motion - move to accept with regret the resignation of Anna Howard from the Economic Development Commission and send a letter thanking Anna for her service to the City)***

- B. Appointments to be Considered [Appointments 9.9.26 - Redacted.pdf](#) 
- John Bohenko appointment to the Public Art Review Committee
  - Richard Samdperil appointment to the Library Board of the Trustees
  - Jason Goodrich appointment to the Economic Development Commission as a regular member
  - Thomas Watson reappointment to the Economic Development Commission
  - Andrew Ward reappointment to the Economic Development Commission
  - Anne Weidman reappointment to the Economic Development Commission
- C. \*Appointments to be Voted
- John (Jack) Holzman to the Board of Adjustment
- (Sample motion - move to appoint John Holzman to the Board of Adjustment)***
- D. \*CIP Citizen Request Subcommittee - Appointment of Council Members
- E. \*Status of Former Recreation Area Under the I-95 Bridge

## 15. City Council Members

- A. \*Assistant Mayor Kelley
- Motion to set parking fees for on-street and lot parking
- (Sample motion - move to [change the existing nonresident parking rate from \$2 per hour for first 3 hours and \$5 per hour thereafter] to parking fees for on-street and lot parking for FY27: \$3 per hour for first 3 hours and \$6 per hour thereafter pursuant to Chapter 1, Administrative Code, Article XVI, Adoption of Fees, Section 1.1601, Procedure)***
- B. Assistant Mayor Kelley, Councilor Cook, Councilor Flynn, and Councilor Hopkins
- Amendment to City Council Policy 2026-01 Resident Access Parking Program (RAPP) Pilot to include the following amendments:
    - Remove the 35 cent transaction fee from the Downtown Workforce Parking Program (DWPP) on Parrott Avenue.
    - Increase the number of hours per sticker from 10 to 12 for the DWPP at the Foundry Garage.
    - Increase the number of monthly DWPP stickers from 20 to 26.
    - Clarify who qualifies for the DWPP, with the following proposed definition:
      - The DWPP was created to support small business owners and employees of restaurant, hospitality, retail and personal service businesses located downtown. [15.B City Council Policy 2026-01 RAPP Proposed CC Amendments 9 14 2026.pdf](#) 

***(Sample motion - move to adopt the amended City Council Policy 2026-01 Resident Access Parking Program (RAPP) Pilot as presented)***

- C. Assistant Mayor Kelley, Councilor Cook, Councilor Flynn, and Councilor Hopkins
- Maintain the existing resident rate for on-street and lot parking
- (Sample motion - maintain the existing parking fees for on-street and lot parking for residents for FY2027: \$1.25 per hour for first 3 hours and \$2.25 per hour thereafter pursuant to Chapter 1, Administrative Code, Article XVI, Adoption of Fees, Section 1.1601, Procedure)***
- D. Councilor Tabor
- Municipal Solar Generation Plan [Attachments for Jones Avenue Councilor Tabor Item.pdf](#) 
- (Sample motion - move the Council request a plan for solar generation on City land and buildings incorporating DPW recommendations, including both near-term, smaller, high-ROI projects and also including a solar array project at the Jones Avenue landfill site as a \$4.1 million item in the Capital Improvement Plan, carrying forward and refining the current CIP element BI-27-PW-52: Solar Arrays and Potential Power Generation, and furthering Jones Avenue as a City Council goal for this term, with a report back at the October 13, 2026 City Council meeting)***
- E. Councilors Cook and Flynn
- Amend RAPP Policy to include Parrott Avenue Lot for Resident and Downtown Workforce Parking only
- (Sample motion - move to amend the RAPP Policy to limit parking in the Parrott Avenue Lot to Resident and Downtown Workforce Parking only, with a small number of parking spaces set aside for Portsmouth District Court defendants)***
- F. Councilor Blalock
- Remove Parrott Avenue from RAPP Policy
- (Sample motion - move to amend the RAPP Policy by removing Parrott Avenue)***
- G. Councilor Bagley
- Parking Fees and Management
- (Sample motion - move that the City Council maintain the hourly rate at the High Hanover Parking Facility at an amount equal to or lower than the on-street parking rates as set forth in Parking Principle #7)***
- H. Councilor Flynn
- \*Status Update on the Sherburne School Project
- (Sample motion - move to request that City staff, in coordination with the Portsmouth Housing Authority, provide the City Council with a status update on the Sherburne School project. The update should include current progress, anticipated timelines, key milestones, and any recent developments or challenges that may affect next steps. This information will help the Council and the community understand where the project stands and how it is moving forward)***
- I. Councilor Hopkins
- \*Establish a Shuttle Loop Working Group [Shuttle Loop and Public Transit Working Group.pdf](#) 
- (Sample motion - move to establish a Shuttle Loop and Public Transit Working Group,***

***as outlined in the attached memo, to serve as the task force called for in the 2026-2027 City Council Goals. This time bound working group will consolidate existing studies, plans, and data on expanding public transit in Portsmouth, and report back to the City Council by January 29, 2027, with either a recommended pilot scope or a consultant-ready design scope)***

**16. Approval of Grants/Donations**

- A. Donation to the Senior Activity Center Luncheon Fund - \$500 from Karen Parnes  
[Senior Luncheon Donation August 2026.pdf](#)   
***(Sample motion - move to accept the donation in the amount of \$500 as presented)***
- B. Donation of a Granite Bench at Four Tree Island [City of Portsmouth Granite Bench Request.pdf](#)   
***(Sample motion - move to accept the donation of a granite bench as presented)***
- C. Acceptance of Donations for Point-of-Graves Cemetery Wall Repair with Brief Presentation [Acceptance of Donations for Point of Graves 09.10.26.pdf](#)   
***(Sample motion - move to accept with thanks a donation from an anonymous resident from the South End, of up to \$240,000 for the Point of Graves Cemetery Wall Replacement)***  
***(Sample motion - move to accept with thanks the additional donations for the Point of Graves Cemetery Wall Replacement from Kyle LaChance, Robert Lambert, Emily Roesler, Lenore Leonardi, Peter Morin, Elizabeth Grady, Jolanda Fannin, Donald Margeson, Nancy Hanssman, Jolanda Fannin in honor of Jim and Minxie Fannin, Douglas and Mary Nelson, Boduch Family, Daniel J. Brown, Nancy Hammond, Diane Schaefer in memory of Elisha Biard, two anonymous donations, and Geno's Chowder and Sandwich Shop with amounts as presented in the attached memorandum)***

**17. City Manager's Informational Items**

- A. \*Pease Development Authority Board Meeting Update
- B. \*Upcoming Mechanic Street Pump Station Feasibility Study Public Input Meeting
- C. Report Back on Parking Ecosystem (Downtown Workforce, RAPP, Parrott Avenue, Parrott Avenue Lot, ParkMobile Fees and Locations of Free Parking) [Parking Report Back for CC Meeting 9 14 2026.pdf](#) 
- D. \*Next Portsmouth Room Art Exhibit

**18. Miscellaneous Business Including Business Remaining Unfinished At Previous Meeting**

**19. Adjournment (At 10:30 pm or earlier)**

\*Indicates verbal report with no attachments

Sally A. Kellar  
City Clerk